## Prepare plan of action

Under the UBA program all Participating Institutes are adopting a cluster of five villages in consultation with Districts Collectors. A plan of action/ village development plan (VDP) is a plan outlining the desired developments according to the inhabitants – for the quality of life within the village and in the immediate surroundings. A plan of action/ VDP Identifies issues affecting the community – social, environment and economic. It's a statement about how a community sees itself developing over the next few years and what actions are needed to realize that vision.

During this initial evolutionary period, the main emphasis will be on setting up the structural network and the modalities along with developing the interventional competence as well as the rapport between various constituents involved in the UBA viz., Participating Institutions, Panchayati Raj Institutions, concerned ministries/departments, voluntary organizations and winning the confidence of the people at large.

It is a participatory method to gather/collect information by involvement of Rural/local communities for decision making and implementation of the development project, "for the rural community, by the rural community and with the rural community". It is a process to involve the community in planning and decision making. Community develop their own skills needed to address issues, analyse options and carry out activities. Participatory decision making reflects respect for human dignity and creating the opportunity for individuals to fulfil their responsibility to exercise the right.

## Steps of preparing plan of action:

- Identification of the village and key persons for knowledge input
- Social Mobilization through hamlet meeting and village meeting.
- Conducting primary survey and secondary data collection
- Analysis of data, identification of problem, issues and potential
- Interaction with the villagers and conducting Participatory Rural Appraisal (PRA) for the feedback
- Obtained input from the key persons and preparation of integrated village development plan.

## **METHODOLOGY - FLOW DIAGRAM**

